

Westgate-on-Sea Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/05/2024		
	Cash in Hand 01/04/2024		110,906.69
	ADD Receipts 01/04/2024 - 31/05/2024		107,521.39
			218,428.08
	SUBTRACT Payments 01/04/2024 - 31/05/2024		38,587.12
A	Cash in Hand 31/05/2024 (per Cash Book)		179,840.96
	Cash in hand per Bank Statements		
	Petty Cash	31/05/2024	22.29
	Unity Instant Access	31/05/2024	76,583.42
	Unity Current T2	31/05/2024	103,235.25
			179,840.96
	Less unrepresented payments		
			179,840.96
	Plus unrepresented receipts		
B	Adjusted Bank Balance		179,840.96
	A = B Checks out OK		